



TIME SHEET

ReSet Staffing

3114 St Mary's Ave
 Omaha, NE 68105
 HR 844-737-3848 x0
 Fax 844-737-3848

All Time Sheets are to be **submitted by Saturday noon** following your last day of work – ReSet Staffing work week is Sunday-Saturday. Any time sheets received late will cause payment to be delayed.

You may submit your time sheet either by

email: hr@reset-staffing.com → preferred method

fax: 844-737-3848 or

text: 313131 → please *text the word RESETIT along with your time sheet. This word needs to be included EACH TIME YOU SEND the time sheet* or the time sheet will not be received.

PROJECT: _____

Store # & Street Address: _____

Store City and State: _____

Employee Name: _____

| Date | Start Time | End Time | Less Lunch | Total Hrs. | Lead Signature |
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| WEEKLY TOTALS: | | | | | |

Employee Signature: _____ Date: _____